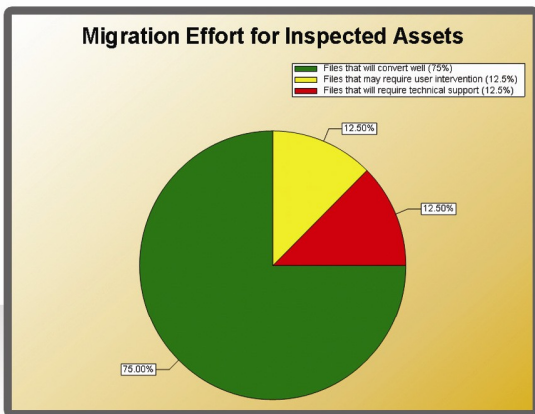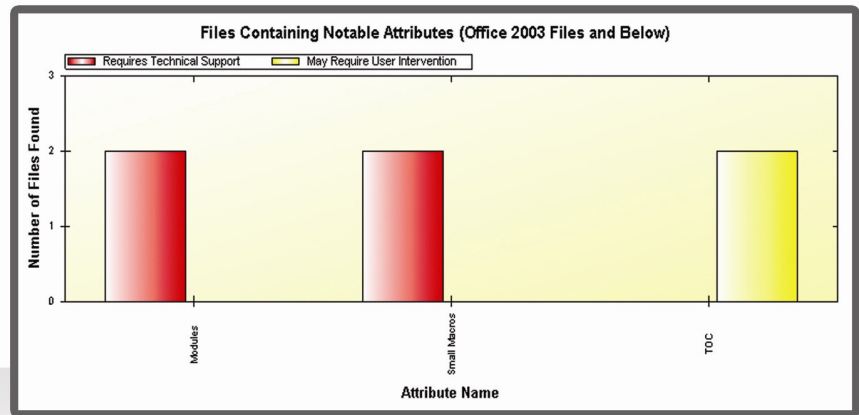# Asset Conversion Inspector

Indellient's Asset Conversion Inspector (ACI) is a software solution which assesses the suitability of IBM Lotus Symphony as a replacement for MS-Office software in a specific customer environment. Based upon the content that is present in a client's environment, the Asset Conversion Inspector constructs a view of the application requirements of the user community for MS-Word, MS-Excel, and MS-PowerPoint, and identifies potential adoption challenges.

Indellient's Asset Conversion Inspector identifies all unique instances of key features within a body of MS-Office files, and records them in an integrated database. Feature reports show the exact number of files within the inspected body of assets which contain each relevant feature. The report can be used to objectively identify the prevalence of usage of specific key elements of office software functionality.

Files Containing Notable Attributes (Office 2003 Files and Below)

Legend: Requires Technical Support | May Require User Intervention

Y-axis: Number of Files Found (0–3)
X-axis: Attribute Name — Modules, Small Macros, TOC

Migration Effort for Inspected Assets

- Files that will convert well (75%)
- Files that may require user intervention (12.5%)
- Files that will require technical support (12.5%)

12.50%
12.50%
75.00%

Having collected the individual attribute information, ACI uses the data to place content into strategic buckets related to the effort and / or challenges associated with adopting IBM Lotus Symphony from the perspective of long term usage, initial migration or even co-existence with internal or external Microsoft Office users.

KEY FEATURES

• Completes an exhaustive discovery of MS-Office assets by crawling one or more directory trees of local and / or network based directories.

• Analyzes MS-Office Documents and Templates (Word, Excel and PowerPoint) to extract structural and automation details.

• Generates immediate and usable file level statistics (in Comma-Separated Value format) of software usage that is relevant to the Symphony adoption strategy.

• Provides immediate feedback for each individual scan through clear, easy to generate reports.

• Performs Quick Scans that provide the user with overall statistics for the MS-Office assets in the customer environment, helping them get started with discovery and analysis execution.

• Easily exports reports into a consolidated directory for easy internal manipulation and / or delivery to an external party for detailed analysis.
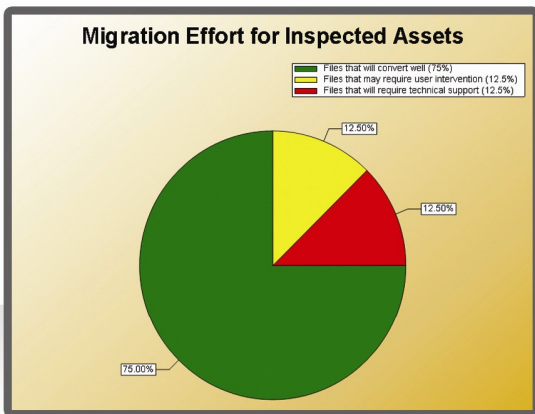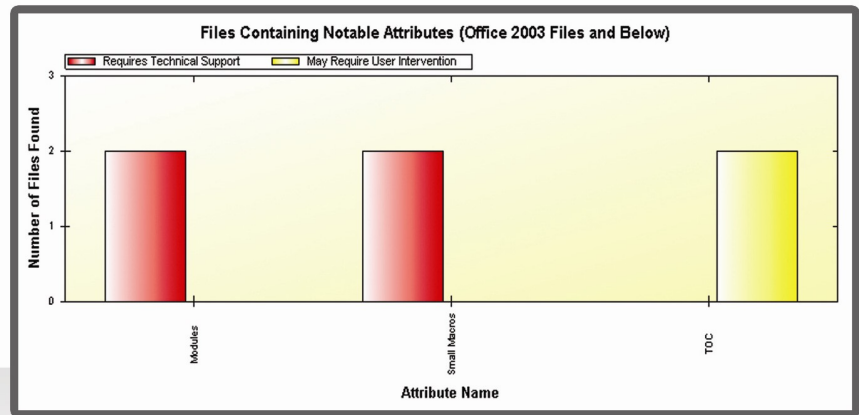
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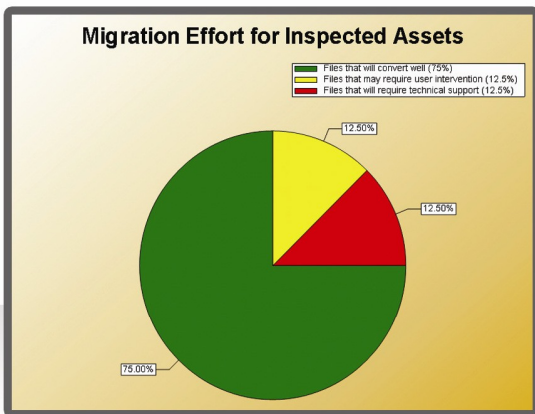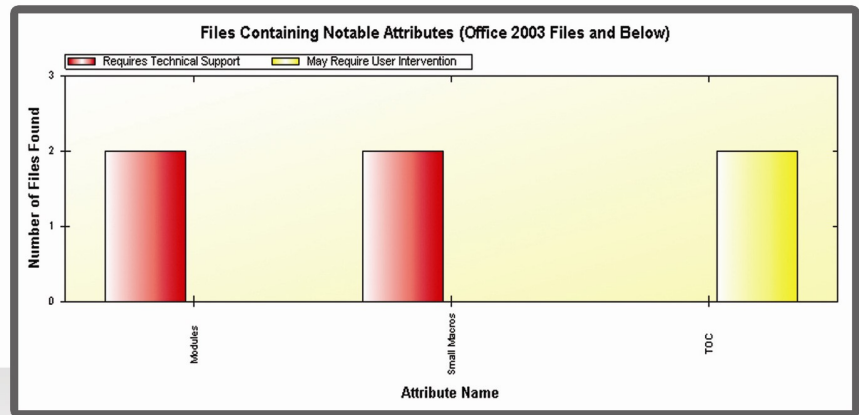
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KEY FEATURES cont.

• Meta-data extraction and reporting is available in both Quick Scan and Full Scan modes to provide customers with a rapid understanding of high level usage patterns.

TECHNICAL FEATURES

• The interface has been simplified to minimize the time required to install and configure the software.

• The Asset Conversion Inspector is installed as a single package, with required software components included in the package and automatically installed (see System Requirements).

• Security concerns are mitigated by storing ONLY format and automation related information and no "User Data". Additional capabilities to further obfuscate file and file author names are available for especially sensitive environments.

• Immediate export of reports offers a choice of different formats, including PDF for reporting only or CSV for further analysis as required.

• Built-in Database allows for organization and reporting of multiple scans without any pre-requisite database requirements on the part of the client.

SYSTEM REQUIREMENTS

Software

• Microsoft Windows XP with at least Service Pack 2 or Microsoft Windows Vista

• MS-Office 2003 or 2007 (Word, Excel and PowerPoint)

• Microsoft .NET Framework 3.5 or greater

Hardware

• 1GHz 32-bit (x86) processor

• Minimum of 1GB of System Memory

• 100 MB of available hard drive space

Data Analysis and Customized Report Option

• Maps detailed technical statistics on document content and application usage to specific content and user impacts

• Refines raw impact analysis based upon strategy and phase (e.g. content migration versus steady state usage, or coexistence)

• Groups documents based upon recommended strategy based upon combinations of features and client conversion experience

• Provides specific business and project guidance based on assets analyzed

NewFormat®

NewFormat
Appointed Reseller of Asset Conversion Inspector
Nordic and Baltic Region

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